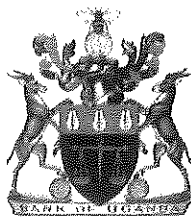


# BANK OF UGANDA

OFFICE OF  
THE EXECUTIVE DIRECTOR  
SUPERVISION



37-45 KAMPALA ROAD,  
P.O. BOX 7120,  
KAMPALA

DIRECT LINE 256-414- 230051  
GENERAL LINE 256-414- 258441  
Ext 2403  
FAX LINE 256-414- 258515  
TELEX 256-414-61059

CABLES UGABANK  
Email info@bou.or.ug  
Web site www.bou.or.ug

**EDS.306.2**

January 9, 2017

***Circular to all Chief Executives of Commercial Banks, Credit Institutions, Microfinance Deposit-Taking Institutions, Forex Bureaux and Money Remitters***

## **Submission of Counterfeit Currency notes to Bank of Uganda**

Bank of Uganda has noted with concern that despite constant reminders, a number of BoU Supervised Financial Institutions (SFIs) do not confiscate counterfeit currency notes from the public as advised in our circulars *Ref: EDS.306.2* dated October 12, 2016 and *EDO.306.2* dated April 9, 2015. This, not only contravenes Regulation 33 (5) of the Foreign Exchange (Forex Bureaux and Money Remittance) Regulations, 2006, but also promotes criminality.

In this regard, all Commercial Banks, Credit Institutions, Microfinance Deposit-taking Institutions, Foreign Exchange Bureaux and Money Remitters are reminded to seize all counterfeit currency notes and submit them to Bank of Uganda on a monthly basis, using the attached form.

**Please note that under no circumstances should an institution return the counterfeits to the customer.**

J. Bagyenda (Mrs.)  
**Executive Director Supervision**

### Counterfeit Notes Submission Form

Please use this template to submit counterfeit Banknotes to Bank of Uganda  
(Uganda Shillings and Foreign Currency) on a monthly basis

Date: \_\_\_/\_\_\_/\_\_\_

#### Financial Institution Type

1. Commercial Bank
2. Credit Institution
3. Microfinance Deposit Taking Institution (MDI)
4. Forex Bureau / Money Remitter
5. Other (Specify) \_\_\_\_\_

*Please tick*

|                          |
|--------------------------|
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |

Name & Branch of the Financial Institution submitting the counterfeits:

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| Denomination | Currency | No. of Notes | Amount |
|--------------|----------|--------------|--------|
|              |          |              |        |
|              |          |              |        |
|              |          |              |        |
|              |          |              |        |
|              |          |              |        |
|              |          |              |        |
|              |          |              |        |
| <b>Total</b> |          |              |        |

Submitted by: \_\_\_\_\_  
Name, Signature & Date

Received by: \_\_\_\_\_  
On behalf of Bank of Uganda