

# BANK OF UGANDA

OFFICE OF  
THE EXECUTIVE DIRECTOR  
SUPERVISION



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EDS.306.2

October 12, 2016

**Circular to all Chief Executives of Credit Institutions, Microfinance Deposit-Taking Institutions, Forex Bureaus and Money Remitters**

**Submission of Counterfeit Currency Notes (UGX and Foreign Currency) to Bank of Uganda**

Bank of Uganda has put in place a mechanism of receiving counterfeit currency notes from the supervised financial institutions. This is aimed at improving the collection of data relating to counterfeit currency notes in circulation.

Accordingly, with effect from October 2016, counterfeit currency notes retrieved from the public shall be submitted to the Office of the Director, Non-Bank Financial Institutions Department, Bank of Uganda on a monthly basis, using the attached form.

Please note that under no circumstances should an institution return the counterfeits to the customer.

Benedict Ssekabira  
**Ag Executive Director Supervision**

Copy to: The Chairman, UFBMRA

# BANK OF UGANDA



## Counterfeit Notes Submission Form

*Please use this template to submit counterfeit Banknotes to Bank of Uganda  
(Uganda Shillings and Foreign Currency) on a monthly basis*

Date: \_\_\_/\_\_\_/\_\_\_

### Financial Institution Type

1. Commercial Bank
2. Credit Institution
3. Microfinance Deposit Taking Institution (MDI)
4. Forex Bureau / Money Remitter
5. Other (Specify) \_\_\_\_\_

*Please tick*

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

*Name & Branch of the Financial Institution submitting the  
counterfeits:*

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Denomination	Currency	No. of Notes	Amount
<b>Total</b>			

Submitted by: \_\_\_\_\_  
Name, Signature & Date

Received by: \_\_\_\_\_  
On behalf of Bank of Uganda